

North West Development Authority**MISSION DE DEVELOPPEMENT DU NORD OUEST**

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Bamenda, the.....

04 JUL 2025

N°...../MIDENO/B/....

1216 MITB/13/84

TENDER NOTICE

RELAUNCH OF REQUEST FOR QUOTATIONS
N° 1216...../RQ/MIDENO/MITB/13/84/2025 of 04 JUL 2025 **FOR THE**
ACQUISITION AND DISTRIBUTION OF 10,000 ENVIRONMENTALLY FRIENDLY
TREES FOR WATER CATCHMENT PROTECTION TO FARMERS

SOURCE OF FINANCING: PUBLIC INVESTMENT BUDGET (BIP)

Budgetary Head: 246503

1. Subject of the invitation to tender: Within the frame work of the Public Investment Budget (PIB) MINADER of the 2025 financial year, the Director General of the North West Development Authority (MIDENO) is looking for a competent and reliable service provider **to acquire and distribute 10,000 environmentally friendly trees for water catchment protection to farmers.**

2. Nature of the assignment: The tasks under this initiative include:

A. Tree Species Selection and Procurement

- Identify and select tree species that are drought-resistant, environmentally friendly, and suitable for water catchment protection.
- Source high-quality seedlings from reputable nurseries or establish local nurseries for seedling production.

B. Distribution and Farmer Engagement

- Identify beneficiary farmers based on pre-defined criteria (e.g., land availability, interest in tree planting, and location).
- Develop and implement a distribution plan ensuring equitable allocation of tree seedlings.
- Provide farmers/focal points with guidance on proper planting techniques, care, and maintenance of trees.

C. Training and Awareness

- Organize community awareness campaigns on the importance of tree planting for environmental sustainability.
- Conduct farmer training sessions on tree planting, agroforestry techniques, and water conservation.
- Develop and distribute educational materials (manuals, brochures, posters) to support farmers in tree management.

3. Participation: Participation in this Invitation to tender is open to all National companies/contractors that fulfill the required criteria specified in the bidding document and have the competence and experience of **not less than 3 years** in the same or similar supplies.

NB: The firm must not be in a situation of conflicting interest as defined in Article 4.2 (b) of the General Regulations of the Invitation to Tender. The bidder must not have been excluded from bidding for public contracts by the Competent Authority in charge of public contracts

4. Financing: Services which form the subject of this Invitation to tender shall be financed by **THE PUBLIC INVESTMENT BUDGET (PIB) for the 2025 financial year**

5. Provisional Cost: The provisional cost for this supply is **(15,000,000) Fifteen million FCFA**

6. Consultation of tender file: The tender file can be consulted during working hours from 8:00 am to 4:00 pm at the MIDENO Head Office, Secretariat of the Director General (1st Floor), Ayaba Street, P.O. Box 442, Bamenda; Email: mideno1981@gmail.com: Tel: 237 233 361 378 following the publication of this notice.

7. Acquisition of Tender File: The tender file may be obtained during working hours from 8:00 am to 4:00 pm at the MIDENO Head Office, Secretariat of the Director General, Ayaba Street, P.O. Box 442, Bamenda; Email: mideno1981@gmail.com: Tel: 237 233 361 378 following the publication of this notice against payment of a non-refundable sum of **Twenty six thousand (26,000) fcfa** and payable into Account N° 06845 97568660001- 28 in the name of **"SPECIAL ACCOUNT SAC-ARMP"** in any BICEC Branch in Cameroon

8. Submission of bids: Each bid drafted in English or French in (7 copies) including one (1) original With six (06) copies marked as such, should **reach the MIDENO Head Office located at Ayaba Street, P.O. Box 442, Bamenda**) not later than **31 JUL 2025** and should carry the inscription:

"RELAUNCH OF REQUEST FOR QUOTATIONS N° 1216/RQ/MIDENO/MITB/13/84/2025 of 04 JUL 2025 FOR THE ACQUISITION AND DISTRIBUTION OF 10,000 ENVIRONMENTAL FRIENDLY TREES FOR WATER CATCHMENT PROTECTION TO FARMERS

"To be opened only during the bid-opening session"

9: Bid Bond:: The stamped hand endorsed bid bond according to the attached model for the sum of **Three hundred thousand (300,000) fcfa** and with thirty (30) days validity period established by an organization or financial institution approved by the Ministry in charge of Finance to issue bonds in Public Procurement and listed in **Document 11** of the Tender Document. The said guarantee must be accompanied by a consignment receipt issued by the

“Caisse Dépôt et Cosignation (CDEC) in accordance with Circular letter N° 0000019/L/MinMap of 5th June 2024 relating to the constitution of deposits, retention, restitution and deconsignment of bonds on public contracts, in case of group bidding/joint venture the bid bond is established on behalf of the group/joint venture.

10. Admissibility of bids: Under pain of being rejected, only originals or certified true copies by the issuing service and official or administrative authorities (Senior Divisional Officers, Divisional Officers, Bank Officials, and Taxation Officials etc.) of the administrative documents required, including the bid bond, must imperatively be produced in accordance with the Special Conditions of the invitation to tender. They must obligatorily not be older than three (3) months or must not be produced after the submission of the bids. Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible, especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance or the non-respect of the models of the tender file documents shall lead to a pure and simple rejection of the bid without any appeal being entertained.

11. Opening of bids: The opening of the administrative documents, technical and financial bids are scheduled on the **31 JUL 2025** at prompt local time by the **Internal Tenders Board of MIDENO** in the **MIDENO Conference Room at the Project management Office**. Only bidders may attend or duly represented by a person of their choice.

12. Delivery deadline: The maximum execution deadline provided for by the Project Owner shall be **Four (4) months from the date of notification to start delivery**

13. Evaluation Criteria: The bids shall be evaluated according to the following principal criteria;

A. Eliminary Criteria

- Absence or insufficient Bid Bond of the specified amount accompanied by a CDEC receipt
- Late submission of bids
- False declarations or forged documents
- Under exclusion sanctions from the Authority in Charge of the Regulation of Public Contracts
- Associated directly or indirectly with the conception, preparation of technical specifications and other documents concerned with this tender
- Non-respect of 80% of the essential criteria
- Bids whose outer envelopes leads to the recognition of the bidder

B. Essential Criteria

SN	Criteria
1	General Presentation of bids (The various parts of the same file separated by colour dividers both in the original and in the copies and Files spirally bounded)
2	Specific experience of the firm in the same or similar services for at least 3 years
3	Conformity to technical specifications and standards (prospectuses, photos etc.)

4	Delivery schedule of four (4) months
5	Original bids signed by the competent Authority of the firm

14. Selection Method of Contractor: Evaluation shall be done using the binary method. The contractor shall be selected by the **Least Cost selection method after evaluating the technical capacity** (Bidder must fulfill 100% of the eliminatory criteria and must score at least 80 out of the 100 points previewed for the technical evaluation) and financial capacity of the bidder and make sure that the supply he/she is proposing is in conformity with the technical specifications of the supply in the Tender document and in accordance with the procedures described in this tender file

15. Validity of bids: Bidders will remain committed to their bids for **Thirty (30) days** from the deadline set for the submission of tenders.

16. Complementary Information: Complementary information can be obtained during working hours from *the secretariat of the Director General, MIDENO, P.O. Box 442, Bamenda*: Email: mideno1981@gmail.com: Tel: 237 233 361 378

FOR NORTH WEST DEVELOPMENT AUTHORITY



CC

- ARMP (for publication and archiving)
- MINMAP (For information)
- Chairperson of MITB (for information)
- MIDENO Notice Board (for information)